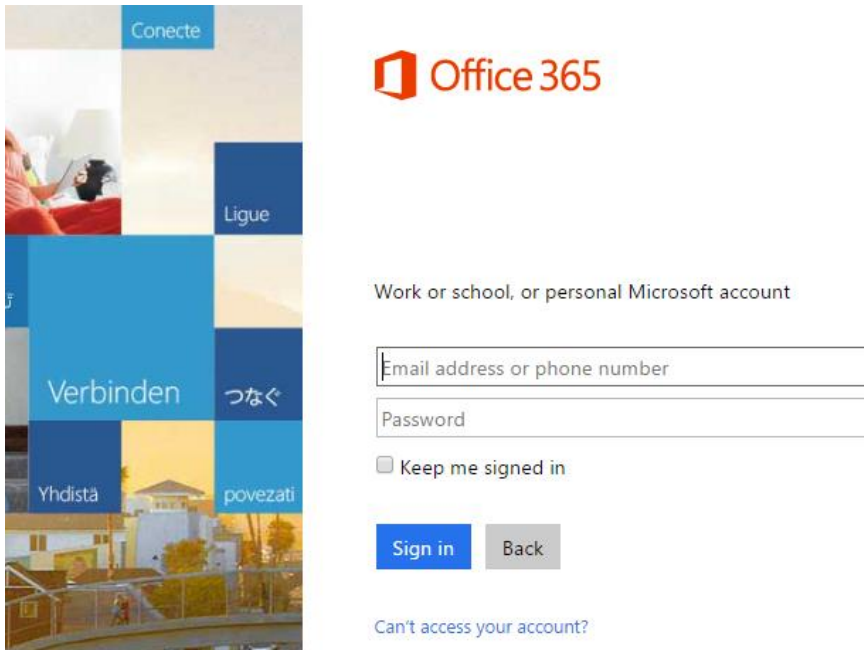


How to Install office on your Laptop (Home Side) or Home Computer.

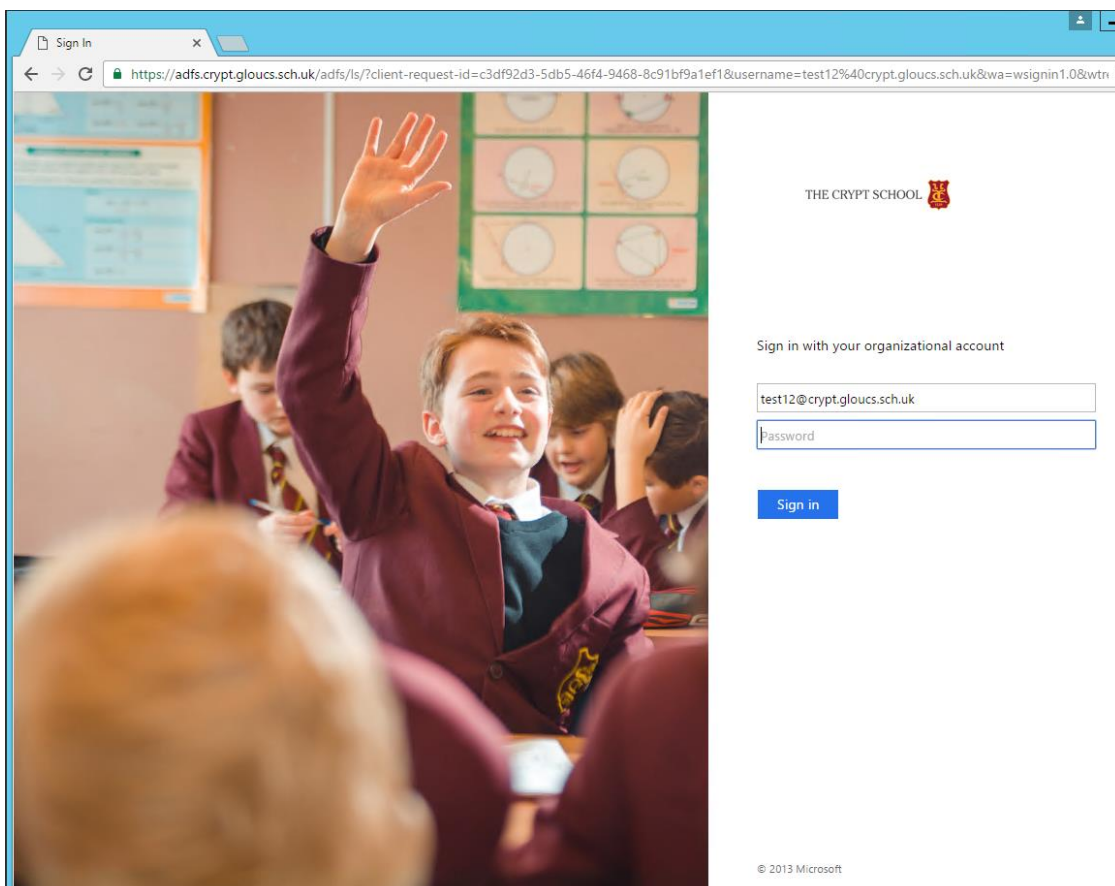
first visit: <https://login.microsoftonline.com/> We need to log into Office 365

Put your email address in the Box that says email address or phone number.

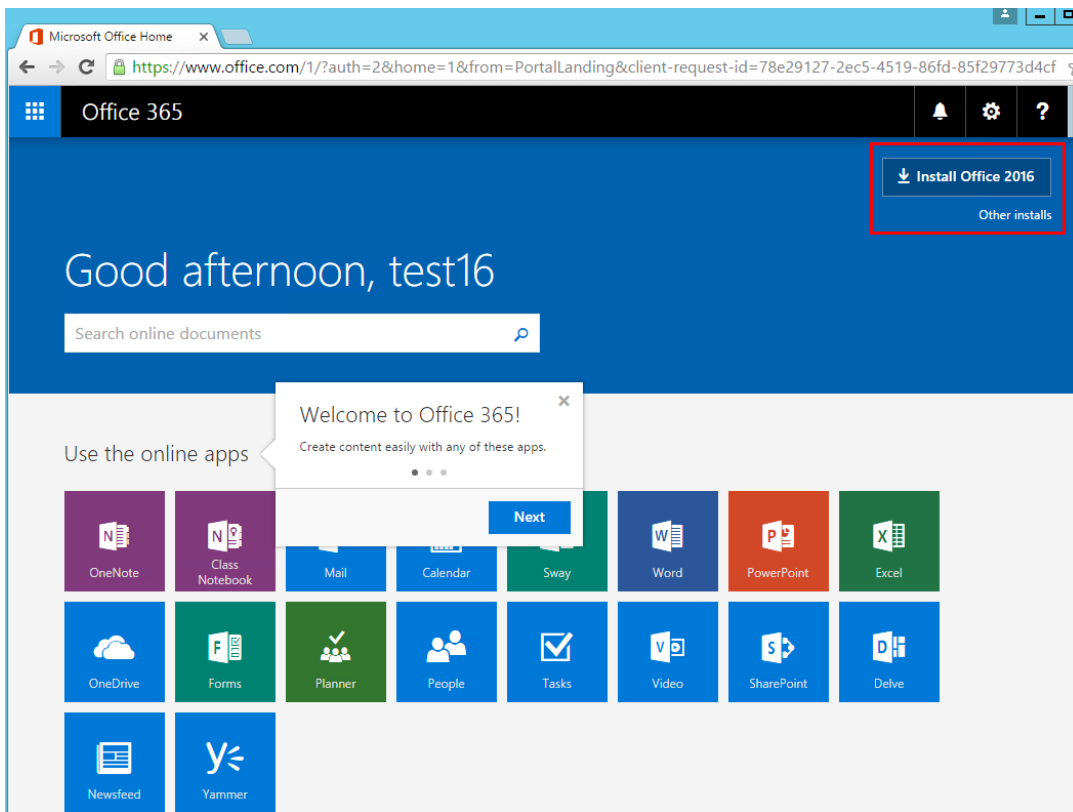
Your email address is yourloing@crypt.gloucs.sch.uk which normally is: firstname.lastname@crypt.gloucs.sch.uk



After you have put your email address in you should be redirected away to the schools Authentication server here put your email address and password in.



You should then be logged into office 365. From here you can download office using the link at the top right: "Install Office 2016"



Follow the onscreen instructions to complete the process

