



Admissions Policy for 2016 Intake

Lead Person : Headmaster
Governing Body Committee : Admissions

The Crypt School is an Academy and the Governing Body is the admissions authority. As such the school is responsible for determining its admissions arrangements, and will be administering its own admission test for entry in September 2016. Registration Forms for our test are available from the School Website or School Office. Under the DfE School Admissions Code, parents apply to the Local Authority in which they live for places at their preferred schools. All preferences are collated and parents then receive an offer from the Local Authority at the highest preference school at which a place is available.

Open Day & Evening : Wednesday, 15th October, 2014; Tuesday, 24th March, 2015

Open Mornings : Tuesday 23rd and Wednesday 24th June, 2015

Registration : Monday 1st June to noon on Friday 3rd July, 2015

The test will be held on : Saturday, 12th September, 2015

Preference Forms must be returned to the LA by : 31st October, 2015

Offer of places made by LA : March 2016

Appeals : **April 2016 onwards**

Late registrations will only be accepted by the Governors' Admissions Committee in exceptional circumstances.

In order to safeguard the credibility of the test, where a student (whether or not registered in two or more authorities including Gloucestershire) undertakes the same test on more than one occasion, then the first sitting shall be taken as the test score and any place offered in accordance with the admission arrangements shall be on the basis of that score. For the avoidance of doubt where a place is offered on the basis of a fraudulent or misleading application the school may withdraw that offer.

Policy

Boys who attain the required standards in the prescribed criteria will be eligible to be considered for admission to the school. Meeting the academic requirements for entry to the school is not in itself a guarantee of an offer of a place.

Admissions criteria for entry into year 7 in September 2016

The School's Annual Admissions Number is 112. The number of intended admissions for the year commencing 1st September, 2016 is 112. The highest scoring 112 eligible pupils in the Entrance Test in the chronological cohort will automatically be accepted for admission. The Entrance Tests are sat in September 2015. There is no opportunity to re-sit the Entrance Test. In the event of oversubscription, where there are a number of pupils with an equal qualifying score around the 112th place, the following criteria shall be used to determine those who shall be offered places. Criteria will be applied in the order below:

Looked After Children/Previously Looked After Children Definition

1. Looked After Children / Previously Looked After Children

A 'looked after child' ⁽¹⁾ or a child who was previously looked after but immediately after being looked after became subject to an adoption ⁽²⁾ child arrangements order (**residency order**) ⁽³⁾ or special guardianship order ⁽⁴⁾.

(1) A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.

(2) This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).

(3) Under the provisions of s.14 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.

(4) See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. Pupil Premium children

3. Boys whose parents are members of staff provided that they have been employed for a minimum of two years and / or are recruited to fill a vacant post for which there is a demonstrable skills shortage.
4. All other boys

Ordering within the Same Criteria: measured in a straight line from the ordnance survey point of the child's home address (including flats) to the Main Entrance of the School Building, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event that two children have the same score and live the exact same distance away from the school, or in the event of a tie between two or more children when applying the strongest geographical claim based on straight line distance, a process of random allocation will be followed by the Governing Body witnessed by an independent person.

The child's home address is their usual place of residence. Where there are shared custody arrangements then the home address is where the child spends the majority of school nights (i.e. Sunday to Thursday inclusive).

Admissions criteria for late entry years 7-11 (casual applications.)

Any applications for a school made outside the normal year of entry to the school are made directly to the school. A late entry test is sat for entry into years 8 to 11. Where the test score is borderline, performance indicators, e.g. formal assessment, end of year examinations, from the student's current school may also be taken into account. For late entry into year 7, the same test as those who sat at the correct time will be sat. Final assessment of the suitability for a grammar school style of education is delegated to an admissions panel consisting of the Headmaster and a senior member of the teaching staff.

Admissions criteria for entry to the VI form – year 12

The VI form at Crypt is mixed gender. Admission to the VI form is open to both internal and external candidates. The entry criteria for year 12 is a minimum of 7 A*-C in a broad range of subjects, including

English and Maths and which should include at least 4 B grades. In all subjects a minimum of a B grade at GCSE is required to study the subject at A level. Access to certain courses will require a higher minimum level of entry, which will be determined by the Headmaster and the Head of VI form. Application forms and details of entry requirements will be available at the Open Evening and from the school office. Deadlines for applications will be on the application form.

The admissions number for external candidates for year 12 is 40 students, although this can be exceeded if the school is able to meet demand for available courses. Where a course is oversubscribed, places will be allocated according to best performance in relevant GCSEs.

Admissions criteria for entry to the VI form – year 13

Admission is dependent upon satisfactory progress in Year 12 exams against predicted grades.

Applicants with Special Educational Needs, Education Health Care Plan or Disabilities

The school admits students with SEN and disabilities who can meet the entry requirements determined by this policy, whenever those special needs and disabilities can be reasonably accommodated. The applicants may be with or without statements. Any student who meets the entry requirements and who has a statement of special educational needs that names the school will be made an unconditional offer. They must be able to be taught in mainstream classes and able to follow a grammar school curriculum, including the National Curriculum. The school is committed to Equality of Opportunity.

When registering for selective testing, parents are asked to specify any special educational needs or disabilities which might require reasonable adjustments to the testing process, in accordance with the procedure available from the County Council's website. The school will then consult with appropriate professionals to determine the most appropriate adjustments to make (if any) to ensure that testing arrangements are accessible.

Gifted and Talented Students

The school will consider application for early admission to Year 7 of an exceptionally gifted and talented candidate provided it is supported by a recommendation from the child's current Headteacher. He must meet the entry criteria. In the interests of fairness, the parents must agree that if the child is unsuccessful, he will not be able to take the Entrance test in the following (normal) year of entry.

Waiting Lists

Where a year group is oversubscribed, and after the oversubscription criteria have been applied, remaining candidates will be placed on a waiting list, in the same order as the published oversubscription criteria. Waiting lists will be kept for one year. The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.

Appeals

A decision by the school to refuse a place carries with it a right of appeal.

Appeals against non selection will be held in accordance with the mandatory School Admission Appeals Code of Practice and regulations that are in force at the time. The School remains responsible for the Formal Appeals process. Appeals against non-selection are heard by an independent appeals committee.

Transport

Transport from Cheltenham is available, contact details and prices are available from The Crypt School website. Further information is available from the Local Authority website or Transfer Booklet.

Reviewed and Approved by Admissions Committee : December 2012, March 2013 and November 2014