



Crypt School Association

Parents, Teachers and Friends

Minutes of 38th Annual General Meeting 20th February 2013

1. Welcome: The Chairman opened the meeting and welcomed all those present.

2. Present: Kay Searle, Lin Cheveralls, Will Fair, Donna Burchett, Catherine Wynn, Jon Standen

3. Apologies: Nick Dyer, Helen Hartery-Brown, Rob Hunt, Martin Berrill, Andy Jarrett, Chris Allen, Tim Mayo, Kalvyn Griffiths

4. Minutes of Meeting 22nd February 2012: Agreed

5. Chairman's Report:

Will thanked everyone for their attendance and his report is attached.

6. Treasurer's Report:

Unfortunately Chris was unable to attend but agreed to provide a report in due course. (A report is attached. This was prepared by Angela Madigan who has taken over from Chris)

7. Election of Officers:

Chairman - Will Fair offered to stand for another year and was nominated by Kay and seconded by Lin.

Vice Chairman – Kalvyn Griffiths had confirmed he wanted to continue in this post and was nominated by Will and seconded by Lin.

Secretary - Catherine Wynn requested to step down from this position and it was agreed that when someone came forward the elected officers could appoint this person without the need to call an EGM. This was agreed unanimously.

Treasurer – Chris Allen had confirmed he wanted to remain as Treasurer. Chris was nominated by Will and seconded by Cath

Lin is happy to continue with Refreshments, Helen to carry on with the 200 Club, Rob the Car Boot Sales and Donna is happy to continue as leader of the Uniform Shop.

8. Headmaster's Report: Jon thanked Will and the rest of the committee for all their hard work in 2012-13; he acknowledged that time and effort is voluntarily provided by the CSA which benefits the school and the students which is hugely appreciated.

9. Any Other Business:

No other business.

Meeting closed 7:25 PM

Chairman: Will Fair
Secretary: Catherine Wynn
Web: cryptschool.org/csa

Vice Chairman: Kalvyn Griffiths
Treasurer: Chris Allen
Email: csa@cryptschool.org

The Crypt School Association, Podsmead Road, Gloucester GL2 5AE

The Crypt School Association is a registered charity dedicated to supporting the school, registration number 280200

Chairman's Report 2013

Mr President, may I present my Chairman's Report.

I took up the Chair in 2012 after four years as Vice Chairman and am most grateful for Tim Mayo leaving the role with the CSA in such good shape and with some money still in the bank! Kalvyn Griffiths agreed to become my vice chairman in June 2012. Kalvyn has brought us a wealth of experience and offers the CSA continuity having been on the committee since 2007. Chris Allen is our Treasurer. Chris replaced Phillipa Overthrow in September after Phillipa had to step down for personal reasons. Chris has brought us new energy and of course his colourful spread sheets which always brighten up our meetings. Needless to say, we would find it very hard to function without a secretary and I am pleased that Catherine Wynn volunteered to help following Kay Searle's retirement from the role.

I would like to thank Kalvyn, Cath, Phillipa and Chris for all their help over the past year and hope you will continue to support the CSA and the school for years to come. I am also pleased to say we still see Kay and Tim from time to time too which just goes to show what fun we have with the CSA.

However, whilst it is our names on the letter heads, I am sure you will all agree it isn't us who do the real work for the CSA. Instead it is the Team Leaders and their helpers.

Lin Cheveralls continues to run Refreshments and Events without fault. Lin tells us what problems there have been, how she solved them and what's more, how much money she's made! Of course this wouldn't be possible without the support of Sue Wales for which we are also grateful.

Thanks Lin and please pass on our thanks to all your helpers.

Similarly, Donna Burchett with the Uniform Shop. Despite the blazer suppliers letting her down terribly, Donna was able to secure sufficient stock to allow the Uniform Fitting Day to proceed in July without incident. Furthermore, she, Julian and Martin Berrill have given the shop a massive "make over" making it a much nicer place to work; especially as there is now a heater!!

Thanks Donna and please pass on our thanks to all your helpers.

Again, with the 200 Club – although Helen Hartery-Brown isn't able to attend our monthly meetings too often, the Club goes from strength to strength with more and more numbers sold under her watchful eye.

Thanks Helen for all your help with the 200 Club.

Our gratitude is also extended to Rob Hunt and Rich Allen who continue to run the monthly Car Boot Sales during the summer months. This event is a huge challenge to organise as 10 – 15 volunteers are required to run a successful event. In the past this has been a big money spinner for the CSA but 2012 was a disastrous year as several of the sales had to be cancelled due to the wet weather.

I would like to thank Rob and Rich for all their patience with the Sales and for giving up your Sundays for the CSA. Please also pass our thanks to all your volunteers.

A special thanks also goes to Andy Jarrett and Martin Berrill who are always there (and have been since 2006!!) to offer an extra pair of hands when required.

Of course with everything being so expertly run by those I have already mentioned, this has allowed me time to concentrate on other aspects of the job – namely the continuity of the CSA so we can continue to support the school. Also of course how we dispose of the funds that the CSA raises.

Turning initially to the support we provide for the school, I am pleased to report that in the last year we have agreed to pledge in the region of £18,000. This includes £10,000 for a canopy (or canapé as some have called it!!) for the "Quiet Area" which was something the younger students wanted. £2,000 was pledged for Robotics (incidentally Mr Downes has invited us to a demonstration this Friday if anyone would like to go), £1,500 for Food Technology and £2,000 for Chemistry for the new learning software. I am sure the committee will recall Elaine Waterson attending our monthly meeting to thank the committee in person for this support.

No doubt the 2013 "Wish List" will be arriving soon!!

Regarding now the future of this Association at this our 38 AGM. As my son moves into the 6th form and starts to think about university and cars (but not necessarily in that order!) and the realisation that I too will soon be moving on, I believe we need to find new ways of attracting support from the 1,400 plus parents who's sons and daughters also attend the school as without this Rob won't be able to run his car boot sales, Donna her Shop, Lin her Events and so the school will be without the support it currently enjoys; both financially and physically.

We must therefore make the most of the events that we run.

The recent Quiz Night with Tim Mayo as Quiz Master was brilliant and really well attended (despite the snow) and helped introduce new parents to the CSA.

The Cheese and Wine Evening gets better every year (The free raffle draw is such a great idea and there will be more cheese in 2013!!).

Cath's Wheel Barrow Bash will be fantastic and will certainly help get us more recognition, raise some money and no doubt be quite a laugh!

Our 5p Fund Finder will also be brilliant - when we work out the detail!

I believe we also need to make more use of the school website, the news letters, Parent Mail and e-mail and of course pupil mail. Also ensure that the CSA continues to get the recognition it deserves for the things we have bought for the school. We must also continue to build our links with the staff and students.

It therefore leaves me to thank the committee, our parents, the students, the staff and of course our President (the Head Master) for their continued support of the Crypt School Association.

Long may it last.

Will Fair
Chairman
Crypt School Association

CRYPT SCHOOL ASSOCIATION

INCOME AND EXPENDITURE for the year ended 31 December 2012

	2012 £	2011 £
<u>Income:</u>		
Car Boot Sales	2,470	4,791
200 Club	2,553	2,100
Charities Aid Foundation	248	-
Small fundraising events	337	583
Interest received	10	8
Total Income	5,618	7,482
<u>Expenditure:</u>		
200 Club prizes	690	1,080
PTA UK subscription	106	105
Advertising and printing	349	255
Miscellaneous	-	322
Total Expenditure	1,145	1,762
Surplus for the year	4,473	5,720
	2012	2011
Bank balances at 31 December:	£	£
Current	1,000	1,000
200 Club	1,000	1,000
Business Reserve	27,883	23,410
	29,883	25,410